

**Berwick Tennis Club Inc.**  
**Minutes of the Annual General Meeting**  
**Wednesday 3rd August 2016**  
**Arch Brown Reserve Berwick**  
**at 7:30 pm.**

**1. Recording of Attendances, Apologies and Proxies**

Present: Kim Fielding, Shane Fielding, Helen Stewart, Chris Maniatakis,  
Rhonda Willoughby, Glenda Stewart, Val Molineux, Jenny Patterson,  
Craig Kitner, Ray McGrath, Allison Miller, Catherine Wilson, Cameron Miller,  
Lois Plowman, Shannon Watson, Catherine Devenish  
Apologies: Vanessa Santalucia, Wendy Jennings  
Proxies: Nil

**2. Confirmation of minutes from the 2015 AGM held on 29<sup>th</sup> July 2015  
Read by Shane Fielding**

Confirmed – Lois Plowman                      Seconded – Val Molineux

**3. Confirmation of the Annual Report of the committee  
Prepared and read by Shane Fielding**

Confirmed – Allison Miller                      Seconded – Chris Maniatakis

**4. Confirmation of the Treasurers Report and Financial Statements  
Report prepared and read by Rhonda Willoughby**

Confirmed – Lois Plowman                      Seconded – Debbie Roberts

**5. Confirmation of the Juniors sub-committee report  
Prepared and read by Allison Miller**

Confirmed – Helen Stewart                      Seconded – Debbie Roberts

**Confirmation of the Mid-Week Ladies report  
Prepared by Val Molineux and read by Shane Fielding**

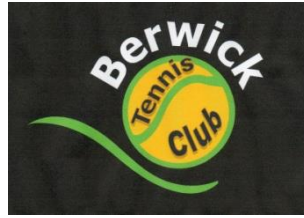
Confirmed – Lois Plowman                      Seconded – Helen Stewart

**6. Resolution 1**

To consider, and if thought fit, pass the following as an ordinary resolution:

*“That the number of ordinary members of the Committee for the 2016/17 financial year be set at eight”.*

The Resolution was passed unanimously.



## 7. Election of Committee

All committee positions were declared vacant by the chairman.

All executive positions were automatically appointed as there was only one nomination for each position.

All general committee positions were automatically appointed as the number of nominations (7) was below the number approved by the members present (8).

- President: Shane Fielding
- Secretary: Kim Fielding
- Treasurer: Cameron Miller
- General committee: Chris Maniatakis  
Allison Miller  
Helen Stewart  
Wendy Jennings  
Vanessa Santalucia,  
Shannon Watson  
Catherine Devenish

## 8. Resolution 2

To consider, and if thought fit, pass the following as an ordinary resolution:

*“That:*

- *The type and composition of each membership category will not change;*
- *The 2017/18 annual membership fees for each category of membership be increased, as per the attached table, by \$10 per individual membership and \$20 per family membership;*
- *The 2017/18 annual membership fees become due on 1<sup>st</sup> July 2017 and are payable no later than 31<sup>st</sup> July 2017;*
- *The 2017/18 pro-rata membership fees for each category of membership be increased, as per the attached table, by \$5 per individual membership and \$10 per family membership;*
- *The payment conditions for pro-rata fees will be as shown*
- *No extra special fee or levy be charged to members during the 2017/18 financial year.”*

The Resolution was passed unanimously.

## 9. Special Resolution

To consider, and if thought fit, pass the following as an ordinary resolution:

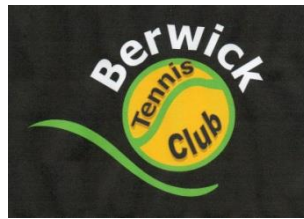
*“That the Rules for the Berwick Tennis Club Incorporated be amended to comply with Schedule 1 of the Liquor Control Reform Act 1998.”*

The Special Resolution was passed unanimously.

## 10. Special Presentations

- a. Rhonda Handley Award – no nominations were received
- b. Life Member Awards – no nominations were received.

## 11. Close of Meeting: 8.42 p.m.



### Item 6 - Resolution 1

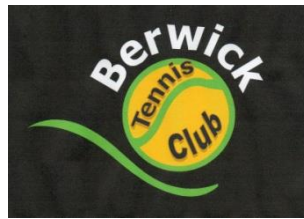
Rule 53(1) in the Rules for the Berwick Tennis Club Incorporated require that the Annual General Meeting must by resolution decide the number of ordinary members of the Committee (if any) it wishes to hold office for the next year which number must not exceed eight.

### Item 8 - Resolution 2

Following are details of the 2016/17 Annual Membership Fees, Pro-Rata Membership Fees and Pro-Rata fee payment conditions.

#### Full financial year fees

Member Type	Annual Fee	Facilities Improvement Fee	Tennis Victoria Fee	Total
	\$	\$	\$	\$
<b>Senior</b>				
2015/16 & 2016/17	100	60	10	170
2017/18	110	60	10	180
<b>Concession (Full time student 18-21 years, Health Care Card holder, Pensioner Concession card holder)</b>				
2015/16 & 2016/17	85	40	10	135
2017/18	95	40	10	145
<b>Junior</b>				
2015/16 & 2016/17	75	40	10	125
2017/18	85	40	10	135
<b>Social</b>				
2015/16 & 2016/17	85	60	10	155
2017/18	95	60	10	165
<b>Family – Competition (3 members)</b>				
2015/16 & 2016/17	210	80	30	320
2017/18	230	80	30	340
<b>Family – Competition (4+ members)</b>				
2015/16 & 2016/17	210	80	40	330
2017/18	230	80	40	350
<b>Family – Social (3 members)</b>				
2015/16 & 2016/17	160	80	30	270
2017/18	180	80	30	290
<b>Family – Social (4+ members)</b>				
2015/16 & 2016/17	160	80	40	280
2017/18	180	80	40	300



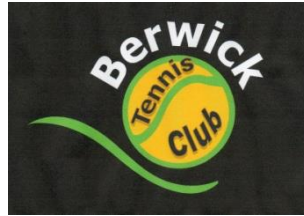
## Item 8 - Resolution 2 continued

### Pro Rata fees

The following pro rata fees will apply to new members first joining the club between 1st January 2018 and 30th April 2018. This covers one season of mid-week ladies, seniors or juniors.

Anyone new member joining between 1 May 2018 and 30 June 2018 will pay \$30 plus the Full Annual Membership Fee for the 2018/19 financial year.

Member Type	Pro Rata Fee	Facilities Improvement Fee	Tennis Victoria Fee	Total
	\$	\$	\$	\$
<b>Senior</b>				
2015/16 & 2016/17	55	30	5	90
2017/18	60	30	5	95
<b>Concession (Full time student 18-21 years, Health Care Card holder, Pensioner Concession card holder)</b>				
2015/16 & 2016/17	45	20	5	70
2017/18	50	20	5	75
<b>Junior</b>				
2015/16 & 2016/17	40	20	5	65
2017/18	45	20	5	70
<b>Social</b>				
2015/16 & 2016/17	45	30	5	80
2017/18	50	30	5	85
<b>Family – Competition (3 members)</b>				
2015/16 & 2016/17	115	40	15	170
2017/18	125	40	15	180
<b>Family – Competition (4+ members)</b>				
2015/16 & 2016/17	115	40	20	175
2017/18	125	40	20	185
<b>Family – Social (3 members)</b>				
2015/16 & 2016/17	85	40	15	140
2017/18	95	40	15	150
<b>Family – Social (4+ members)</b>				
2015/16 & 2016/17	85	40	20	145
2017/18	95	40	20	155



### **Item 9 – Special Resolution**

The Liquor Control Reform Act 1998 provides that the rules of a club that holds or seeks to hold a club liquor licence must comply with Schedule 1, except as otherwise determined by the Victorian Commission for Gambling and Liquor Regulation (VCGLR).

In summary:

- Section 74 of the Rules details the key requirements of Schedule 1 of the Liquor Control Reform Act 1998 that aren't already included in the Rules;
- Any person who enters the licensed premises (the club room and any other designated area that forms part of the liquor licence) who is not a Berwick Tennis Club member is classed as a Guest. Guests must be entered into a Guest register on entering the licensed premises and must not be supplied with liquor unless in the company of a Member.
- Guests would include visiting competition players, any spectators, parents of juniors who aren't members themselves and anyone playing in an in-house night competition who is not a member.
- In order to limit the administrative burden of registering guests, we can incorporate a temporary membership category that enables any non-member who is playing in a competition and is registered with Tennis Australia/Tennis Victoria, and whose name will be entered on an official team sheet on that day, to be deemed a member for the day, and therefore not be classed as a 'Guest'.
- A temporary member is not entitled to any other membership rights and is not required to pay membership fees.