



Document Title	Berwick Tennis Club COVIDSafe Plan
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Authors

<i>Printed Name</i>	<i>Signature</i>	<i>Date</i>
Samantha Couper BTC Committee Member		
Allison Miller BTC Committee Member, Head Coach – Set4Tennis		

Approval

<i>Printed Name</i>	<i>Signature</i>	<i>Date</i>
Shane Fielding President Berwick Tennis Club		20/02/2021

Revision History

<i>Version</i>	<i>Date</i>	<i>Description</i>
01	17 June 2020	First Release
02	14 July 2020	Revised outline for social hitting and coaching in accordance with Vic Gov's restrictions update
03	24 July 2020	Updated to include information provided by Tennis Victoria on mask wearing for those in the Melbourne Metro and Mitchell shires.
04	10 Aug 2020	Updated to reflect Victorian Metro Melbourne Stage 4 restrictions
05	21 Oct 2020	Updated to reflect Vic Metro Melbourne Roadmap changes effective 11:59pm 18/10/2020
06	31 Oct 2020	Updated to reflect Vic Metro Melbourne Roadmap changes effective 11:59pm 28/10/2020
07	27 Dec 2020	Updated to reflect Victorian Gov Guidelines and Tennis Victoria guidelines for a return to tennis (23/11/20)
08	01 Feb 2021	Updated to reflect Victorian Gov Guidelines – removal of mandatory mask wearing Updated to include that clubrooms are now open



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

Table of Contents

1	Introduction	3
1.1	Purpose	3
1.2	Abbreviations/Acronyms	3
2	Definitions	3
3	Assignment of Responsibilities and Authorities	5
4	What is COVID-19?	6
4.1	Personal Management Strategy	6
4.2	COVID-19 Facts	7
5	Return to Tennis Checklist	8
6	BTC Prevention Steps	11
7	General hygiene, PPE usage and cleaning and disinfecting	12
8	Actions for a suspected or confirmed COVID-19 case	13
8.1	Member actions	13
8.2	BTC actions	13
9	Return to Tennis	14
9.1	Social – Day	15
9.2	Social – Night	16
9.3	Tennis Coaching	16
9.4	Competition	18
10	Changes to Guidelines	18
11	Risk management - Pandemic	18



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

1 Introduction

1.1 Purpose

This document describes Berwick Tennis Club's (BTC) current practises regarding the operation of its club to return to playing tennis, by providing a healthy and safe environment for its members whilst dealing with a pandemic. The plan details the procedures the committee, coaches and members will be required to adhere to, in order to meet the regulations being outlined by the Federal Government, State Government, Health officials, Tennis Australia, Tennis Victoria and City of Casey.

All persons entering the club will need to follow the outlined control measures to minimise the risk of the spread of the virus within the club space and to maximise our knowledge and controls to assess the impact of any COVID occurrence may have on the person(s) on any given day.

This is a working document that will be updated regularly to reflect changes in directive and introduce new recommended practises as they become available. It is intended to provide information and instruction for all who enter BTC facilities and participate in activities, to keep them and others safe.

1.2 Abbreviations/Acronyms

BTC	Berwick Tennis Club
COVID-19	<u>Coronavirus Disease 2019</u>
PPE	Personal Protective Equipment
RMP	Risk Management Plan
WHS	Work Health and Safety

2 Definitions

Asymptomatic	A person that is infected with the COVID-19 virus but does not display any symptoms.
COVID-19 symptoms	The most common COVID-19 symptoms reported are: <ul style="list-style-type: none">• Fever > 37°C• Dry cough



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

	<ul style="list-style-type: none">• Tiredness• Difficulty breathing or shortness of breath• Sore throat <p>Other symptoms can include runny nose, headache, muscle or joint pains, nausea, diarrhoea, vomiting, loss of sense of smell, altered sense of taste, loss of appetite and fatigue.</p>
Close contact	Having face-to-face contact for more than 15 minutes with someone who has a confirmed case of COVID-19 or sharing a closed space with them for more than two hours.
Vulnerable group	People who are more at risk than others of becoming seriously ill with COVID-19. The people most at risk are: <ul style="list-style-type: none">• People aged 70 years and over• People aged 65 years and over with chronic medical conditions• People with chronic conditions or compromised immune systems• Aboriginal and Torres Strait Islander people over the age of 50
Cleaning	Physically removing germs, dirt and organic matter from surfaces. Cleaning alone does not kill germs, but by reducing the numbers of germs on surfaces, cleaning helps to reduce the risk of spreading infection.
Disinfecting	<p>Using chemicals to kill germs on surfaces. It's important to clean before disinfecting because organic matter and dirt can inhibit the ability of disinfectants to kill germs.</p> <p>A combination of cleaning and disinfection will be most effective in removing the COVID-19 virus. Cleaning reduces the soil load on the surface, allowing the disinfectant to work and kill the COVID-19 virus. Disinfectant may not kill the virus if the surface has not been cleaned first.</p>



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

3 Assignment of Responsibilities and Authorities

The following table describes the various responsibilities in managing the BTC COVID-19 pandemic plan:

Role	Responsibility
BTC Committee	<ul style="list-style-type: none">• Consult with other committee members on workflow to help decide how to best manage hazards and risks.• Implement control measures to remove or reduce risks.• Stay up to date with information/directions with Department of Health and Human Services Victoria (https://www.dhhs.vic.gov.au/coronavirus-covid-19-daily-update).• Communicate to President and committee status and actions and potential Covid events• Place posters around the clubhouse to remind members of good hygiene practises and social distancing.• Ensure there's abundant supply of alcohol-based products for cleaning and disinfectants for hard surfaces.• PPE
BTC President	<ul style="list-style-type: none">• Communicate the pandemic plan and control measures with club members
BTC Members	<ul style="list-style-type: none">• Must co-operate with the BTC committee in implementing control measures.• Take reasonable care for their own health and safety, not adversely affect the health and safety of others.• Not play tennis if they are feeling unwell.• Must not attend the BTC Club if they are unwell



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

4 What is COVID-19?

Coronaviruses are a large family of viruses that cause respiratory infections. These can range from the common cold to more serious diseases.

COVID-19 is a disease caused by a new form of coronavirus. It was first reported in December 2019 in Wuhan City in China. Other coronaviruses include Middle East Respiratory Syndrome (MERS) and Severe Acute Respiratory Syndrome (SARS).

There is evidence that COVID-19 spreads from person to person and is most likely spread from person to person and is most likely spread through:

- close contact with an infectious person
- contact with droplets from an infected person
- touching objects and surfaces (like doorknobs or tables) that have cough or sneeze droplets from an infected person, and then touching your mouth or face.

4.1 Personal Management Strategy

It is a legal requirement in Victoria that face coverings must be worn when you are unable to socially distance and when you visit certain retail stores like the supermarket, indoor shopping centres and Bunnings. Whilst you may not be required to wear a mask in certain situations, you must legally carry one with you at all times.

It is a recommendation from Tennis Victoria that indoors, masks are to be worn by those over 12 years of age and those who are not actively playing tennis, clubroom capacity is limited to 1 person per 4 sqm, which equates to 24 people maximum at the BTC Clubrooms.

<https://www.tennis.com.au/vic/files/2020/11/Victorian-Community-Tennis-Guidelines-5.pdf>

A face covering is defined as a fitted mask that covers the nose and the mouth to provide the wearer protection against infection. Face shields alone, bandanas and scarves are not acceptable and where possible face masks should be three layers.

Everyone should practice good hygiene to protect against infections.

Hygiene includes:

- Wash your hands often with soap and water for at least 20 seconds, especially after you have been in a public place, or after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use a hand sanitiser that contains at least 60 per cent alcohol.



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

- Cover your nose and mouth with a tissue when you cough or sneeze. If you don't have a tissue, cough or sneeze into your upper sleeve or elbow.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Clean and disinfect high touch surfaces regularly.
- Stay home if you are sick and don't expose others. If you are unwell with flu-like symptoms, do not go outside your property or home, do not go to work, school or shops unless it is essential.
- Get vaccinated for flu (influenza) when available from April. It is not yet known whether COVID-19 could significantly increase the risks of influenza infection.
- Ensure you have enough supply of any medications being taken by you or your family.
- Stop shaking hands or kissing as a greeting.
- Avoid crowds if possible. If not, keep the time short.
- Maintain social distancing, 1.5 metres apart
- Ensure you are using face coverings that can be disposed of or washed daily. Please ensure that you wear them correctly and that they cover both your nose and your mouth.

💡 FACT: The virus has a fatty layer and soap is efficient at dissolving the fat membrane, resulting in an inactive virus. Soap outcompetes the interactions between the virus and the skin surface, and the virus gets detached and falls apart/become inactive.

That's why soap and 20 seconds is important and why soap is better than alcohol-based sanitiser. Alcohol-based sanitiser is better than not washing.

4.2 COVID-19 Facts

- Survival time in air: three hours
- Survival time on copper surface: four hours
- Survival time on cardboard surface: 24 hours
- Survival time on stainless steel and plastic surfaces: 72 hours

COVID-19 appears to be about twice as contagious as the flu and deadlier. The fraction of people who develop severe disease with COVID-19 is higher than it is for influenza.

Unlike influenza, for which we have anti-viral medicines and vaccines, there are currently no licensed vaccines or drugs for COVID-19.



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

5 Return to Tennis Checklist

The following checklist details actions to be considered by the BTC to consider when returning to play, to ensure the safety of all participants and the community.

ID	Action	Implementation Outcome	Status/Date
1.1	Has the BTC Committee met to discuss the guidelines under which tennis will be delivered at the club?	Yes <ul style="list-style-type: none"> - Discussed at monthly tennis committee meetings - Documented in meeting minutes - Protocols devised 	Ongoing
1.2	Has the club liaised with the Local Government Authority and/or venue owner to agree on facility use arrangements?	Yes <ul style="list-style-type: none"> - Permission granted from City of Casey 	Completed Date: 30/10/2020 Correspondence received from Casey Council
1.3	Has the Club Committee assigned roles and responsibilities to committee members, coaches and volunteers to ensure a safe return to tennis for participants?	Junior coaching – Allison Miller, Head Coach, Set 4 Tennis Social return – BTC committee members/co-ordinators	Completed Date: 20/10/2020
1.4	Has the Club Committee considered the steps/precautions required should a participant who has used the facility test positive for COVID-19? Has the Club Committee considered collecting details of participants for contact tracing purposes or having participants download the Federal Government Coronavirus Tracking App?	Refer section 8 Actions for a suspected or confirmed COVID-19 case BTC strongly supports the downloading of the Federal Government COVIDSafe App for contact tracing. Tennis Vic endorses the use of a QR code registry system. This is clearly detailed at https://www.visitsafe.at/accounts/sign_in Previously BTC utilized an onsite record book.	Completed Date: 21/10/2020 Completed Date: 18/10/2020 BTC registered and QR codes printed, laminated and displayed.



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

1.5	Has the Club Committee developed a court usage plan to manage the potential demand on facilities – balancing the needs of members, coaching and the community	Junior coaching – Allison Miller, Head Coach, Set 4 Tennis Social hitting return – BTC committee members/co-ordinators	Completed Date: 30/10/2020
1.6	Has the Club Committee updated the venue Risk Register or Risk Management Plan to include pandemic risk?	No – Risk Management plan in progress Pandemic risk details added to this document, refer Table 2 – Pandemic line item to be added to Risk Management Plan	In progress
1.7	Is the club providing a safe environment for children?	Yes Yes – refer section 9.3 Tennis Coaching	Completed Date: 18 Oct 2020
2.1	Have you developed a communication plan for the Return to Tennis strategy for members, coaching participants and community users Ensure this is clearly communicated to all stakeholder groups to manage expectations	Mode of communication to be via email to all clients. Set 4 Tennis coaching website will be updated. Information to be communicated on social media platforms.	Completed Date: 30/10/2020 Social Media platform updated. Member email detailing restricted opening and guidelines, update emailed on 30/10/2020
2.2	Has the club nominated a COVID-19 officer should members/non-members have any questions regarding COVID-19?	Enquiries: enquiries@berwicktc.asn.au CovidSafe Plan uploaded to the BTC website.	Completed 01 June 2020
3.1	Have you conducted an audit of your facilities to ensure that they are in a safe and playable condition? Is the facility accessible and inclusive for ALL community members?	Yes - Nets reinstalled - Gardening schedule re-instated - Cleaning protocol in place (Set 4 Tennis staff)	Completed Date: 21/10/2020



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

	<ul style="list-style-type: none"> - For coaching: Attendance register established via coaching metrics - For Member hitting: VisitSafe Attendance QR Code register established 	
<p>3.2 Ensure a thorough clean of the facilities, including, but not exclusively, court gates, court and coaching equipment before returning to play.</p> <p>You might want to consider putting a cleaning roster in place to ensure the facility remains clean.</p>	<p>BTC clubrooms are now open subject to Victorian guidelines and Tennis Vic guidelines</p> <ul style="list-style-type: none"> - Alcohol wipes are used on alarm keypad, door handles, light switches - Disinfectant in the toilet bowls and hospital grade spray to clean toilets, handbasins and kitchen. - Masks are to be worn inside the clubrooms and a density limit of 24 people max is permitted. <p>Courtside</p> <ul style="list-style-type: none"> - Balls cleaned daily with Glen 20 - Ball tubes and buckets cleaned with alcohol wipes or methylated spirit (diluted to 70%) after completion of each lesson. - Drop down lines and cones are being cleaned at daily at the completion of coaching <p>Deep clean of clubrooms</p>	<p>Completed Date: 21/10/2020</p> <p>Ongoing</p> <p>Ongoing</p> <p>Completed January 2021</p>
<p>3.3 Display COVID-19 hygiene and safe sanitising posters around the venue?</p> <p>If applicable, mark out social distancing (1.5m) crosses on the floor to ensure patrons maintain safe distance</p> <p>If you feel that you need to provide posters in other languages, please see support for translation service to cater for your local community.</p>	<p>Yes</p> <p>Capacity signage and mask signage to be displayed at clubrooms.</p> <p>https://www.coronavirus.vic.gov.au/sites/default/files/2020-11/Entry-poster-Our-patron-numbers-are-limited.pdf</p>	<p>Completed 27/01/2021</p>



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

3.4	Have you decided venue operating hours and whether court lighting will be available?	Open for coaching and member social hitting. Social hitting, competitions, singles and doubles is now permitted. Court allocation/availability is detailed in in section 9	Completed Date: 30/10/2020
3.5	Where applicable, can you leave doors and gates ajar to minimise contact?	Gates are left open and entry and exit points for courts have been identified.	Completed Date: 21/10/2020
3.6	Have you thought about best practice for using tennis balls or touching gates and equipment?	Refer ID 3.2	Completed Date: 21/10/2020

6 BTC Prevention Steps

The BTC is promoting the use of the VisitSafe QR Code online reporting of visits to the site. The BTC has a registered account.

What is a QR code?

A QR code works exactly like a barcode. Visitors to the BTC will be able to scan the QR code with the camera on their mobile phone. This will then automatically direct them to a website where they can enter their personal contact details, which you will be able to access and track.

How does it work?

When a mobile phone camera hovers over the QR code a notification will appear on the phone taking the visitor directly to your club’s tracing website. From the website the BTC president will be able to download a list of everyone who has used the QR code and entered the facility. All data entered in VisitSafe is held securely and is available only to the VisitSafe account holders. Visitor data will be deleted after 28 days.

A laminated QR Code, with instructions, can be found at each entry point/gate at the BTC.



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

In addition, the BTC will practice good hygiene and undertake the following and/or ensure:

- Clean all surfaces, such as counters, tables, doorknobs, bathroom fixtures, toilets, phones at least once a day wearing disposable gloves
- Clean any surfaces that may have blood, body fluids and/or secretions or excretions on them
- Sanitizer or wipes are available at all points of contact. Soap is provided in the toilets and kitchen.
- Signage re handwasher and hygiene techniques have been posted strategically around the Club, in the kitchen, male and female toilets and in the Clubrooms.
- Regularly remind and encourage everyone, particularly juniors, of the need to wash hands regularly and adopt the other principles of a good hygiene strategy.

For all members onsite, if you feel unwell, even if the symptoms are not common for COVID-19, please report to club committee immediately. For the safety of others, you will be requested to leave the club. In addition, if you are unwell, please do not attend the club.

7 General hygiene, PPE usage and cleaning and disinfecting

Graphic visual representations of good hygiene and social distancing information have been placed around the clubrooms as a reminder to members to practice these key activities to help prevent the spread of the virus.

Good hygienic practices are critical to minimising transmission of the virus. The emphasis here is on hand washing with soap for at least 20 seconds and rinsing off with water.

At the beginning and the end of each day the BTC clubrooms are being cleaned by the Set4Tennis coaching team.

- Alcohol wipes are used on alarm keypad, door handles, light switches
- Disinfectant in the toilet bowls and hospital grade spray to clean toilets, handbasins and kitchen.

For competition days there is a cleaning protocol and compliance signage forms stuck to the wall in both the canteen and kitchen. These detail cleaning procedures for the clubrooms and the canteen. Note that the canteen is permitted to operate but must do so under hospitality COVID guidelines.

Courtside

- Balls cleaned daily with Glen 20
- Ball tubes and buckets cleaned with alcohol wipes or methylated spirit (diluted to 70%) after completion of each lesson.



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

- Drop down lines and cones are being cleaned at daily at the completion of coaching
- Gates and locks cleaned daily with Glen 20

8 Actions for a suspected or confirmed COVID-19 case

8.1 Member actions

If you are feeling unwell or are displaying symptoms of COVID-19 infection (e.g. fever and continuous coughing) while onsite at the BTC, you must report to your coach or committee member immediately. Remember to maintain social distancing and avoid contact with other persons. You will be asked to leave the club and advised to see a medical practitioner for medical assessment.

If you are feeling unwell while you're at home, you must not attend the BTC. You should seek a medical assessment if you are displaying symptoms consistent with COVID-19.

You must self-isolate if you are diagnosed with COVID-19 for a minimum period of 14 days. If you have frequented the BTC in the two weeks prior to being diagnosed, you must notify the President of the BTC.

If you are not diagnosed with COVID-19, you must stay home until you have fully recovered from the infection that made you ill in the first instance.

8.2 BTC actions

If a member is unwell, or is displaying symptoms of COVID-19 infection, at the BTC, you must:

1. Isolate the person from other members.
2. Contact the national COVID-19 hotline 1800 020 080 and follow advice of health officials.
3. Send the member home and refer to a medical practitioner for assessment. Ensure they have appropriate transport. Avoid public transport.
4. Identify anyone who had close contact with the unwell member and follow the advice of medical contract tracers.
5. Clean and disinfect the areas where the unwell member and those that had been in close contact with the unwell member, had been, including common areas. Evacuate the common areas for cleaning and disinfecting.
6. Review risk management controls relating to COVID-19 and review whether response process need to change.
7. Communicate and update other members on what is happening.



Page:	14 of 19
Version:	1.0

Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

The President of the BTC can download attendance records of the club via the VisitSafe app and supply these details to government health officials to assist with contact tracing.

9 Return to Tennis

The Committee have worked hard with the City of Casey, Tennis Australia and Tennis Victoria to obtain the approval to return to the court.

The return to tennis at BTC allows the courts to be used for social play, coaching and competition. The clubrooms are now open and are subject to capacity guidelines (24 people).

In accordance with Community Tennis Guidelines for Metropolitan Melbourne and the City of Casey the following Court Usage Guidelines apply.

1. Do NOT plan to hit if you are unwell. Stay home.
2. Members are able to hit socially on courts not being used for coaching.
3. At this stage the following court restrictions are to be maintained.
 - a. All courts – singles and doubles are allowed, with no more than 4 people on each court at any one time (this includes spectators but does not include coaches).
 - i. Enter court 3 via gate near carpark.
 - ii. Enter court 4 via gate at football ground end of court 4.
 - iii. Enter court 5 via gate near rebound wall.
 - iv. Enter courts 6 and 7 via gate at court 7.
4. All members must register to play by using their mobile phone to scan the QR code on the signs located on each gate. A registration must be completed for each player. Full instructions are on the signs. This registration is mandatory, to enable contact tracing if required.
5. Members are strongly encouraged to download the COVIDSafe app to assist with any tracing.
6. The club house is now open but subject to capacity limits.
7. You must carry a face mask with you at all times and wear one if you find yourself unable to socially distance.
8. All players are to bring their own hand sanitiser to clean hands after opening and closing of gate locks. Please lock the gates when you have finished playing as there are no courts available for non-members.
9. Avoid touching your face while playing.
10. Be aware of what surfaces you touch and ensure that you clean them after play.
11. Practice social distancing. Please keep more than 1.5m away from everyone at all times. No handshaking allowed.



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

12. No gathering inside or outside the club facilities. Players are to arrive, play and leave as soon as play is finished.
13. Please bring your own water bottle and tennis balls. Do not share water bottles.
14. The gate code has been emailed to all members

It is important that members abide by all of these guidelines for the safety of everyone. Where members are found to be in breach of the guidelines, the Committee may be required to close the facilities again, impacting all members.

Court Usage Plan under current guidelines:

- Court 1 & 2 – Members singles/doubles play.
- Court 3, 4, 5 & 6 – Coaching and members singles only (outside of coaching)
- Court 7 – Members singles/doubles play.

9.1 Social – Day

1. Courts will be available according to the following general guidelines. Please exercise common sense and courteousness during this time. All members have equal rights to use the courts.
2. Coaching will have priority use of the following courts at the days/times shown below:
 - a. Courts 3, 4 and 5
 - Monday to Thursday – 3:30pm to 7:30pm
 - b. Court 6
 - Monday to Wednesday – 3:30pm to 7:30pm
 - c. Court 7
 - Monday – 4:00pm to 5:00pm
3. General social play is available for all members on all courts outside the above times.
4. The courts will not be available for public hire to ensure that members can have maximum use of the courts.
5. Lights will not be available at this stage, with the unlikely exception of when a court is free while the lights are on for coaching. Once coaching is finished, the lights will be turned off on all courts.
6. If you arrive and the courts are full, please leave and return an hour later.
7. Please do not play for more than an hour if courts are full, or two hours otherwise.



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

9.2 Social – Night

BTC is permitting Tuesday and Thursday night member groups to socially hit – Singles and doubles are permitted in accordance with Social Day Guidelines. Tuesday and Thursday night co-ordinators are responsible for co-ordination in accordance with the BTC return to Tennis Guidelines.

9.3 Tennis Coaching

Coaching is now permitted at the BTC with multiple groups of ten participants spaced out over the courts.

The Clubrooms are now open subject to capacity limits. Note you must wear a face mask when using the clubrooms as stipulated by Tennis Victoria. Set4Tennis coaching has resumed five days a week. Allison Miller, Head Coach of Set4Tennis, has completed the Australian Government Department of Health’s Infection Control Training – Covid 19 eLearning Course. All Set4Tennis staff have been trained and briefed on the hygiene and physical distancing measures employed. All lessons are planned to keep children 1.5 meters apart, as required for social distancing.

Set4Tennis has its own staff manual for COVID-19 protocols and procedures. Each staff member has read the document, is implementing the procedures and has a copy of the document in their coaching folder.

Coaching is being held on courts 3, 4, 5, and 6 in the following formats

- 1:1 Private Lessons
- 1:2 Semi Private Lessons
- Group Lessons with a maximum of 4 students plus coach
- Match Play Sessions
- Casual Coaching

There are 1-4 students maximum per court and they are entering and exiting their coaching court through separate gates. Figure 1 details the entry points for courts. Hand sanitizer is provided on entry and exit to the court and as required during the lesson.

All courtside equipment is cleaned and only coaches are touching the drop down lines and cones. Any shared equipment is being cleaned at the conclusion of every lesson.



Courtside

- Balls cleaned daily with Glen 20
- Ball tubes and buckets cleaned with alcohol wipes or methylated spirit (diluted to 70%) after completion of each lesson.
- Drop down lines and cones are being cleaned at daily at the completion of coaching
- Parents are required to stay in their car or outside the court fence. Current regulations limit the number of people gathering at the BTC.

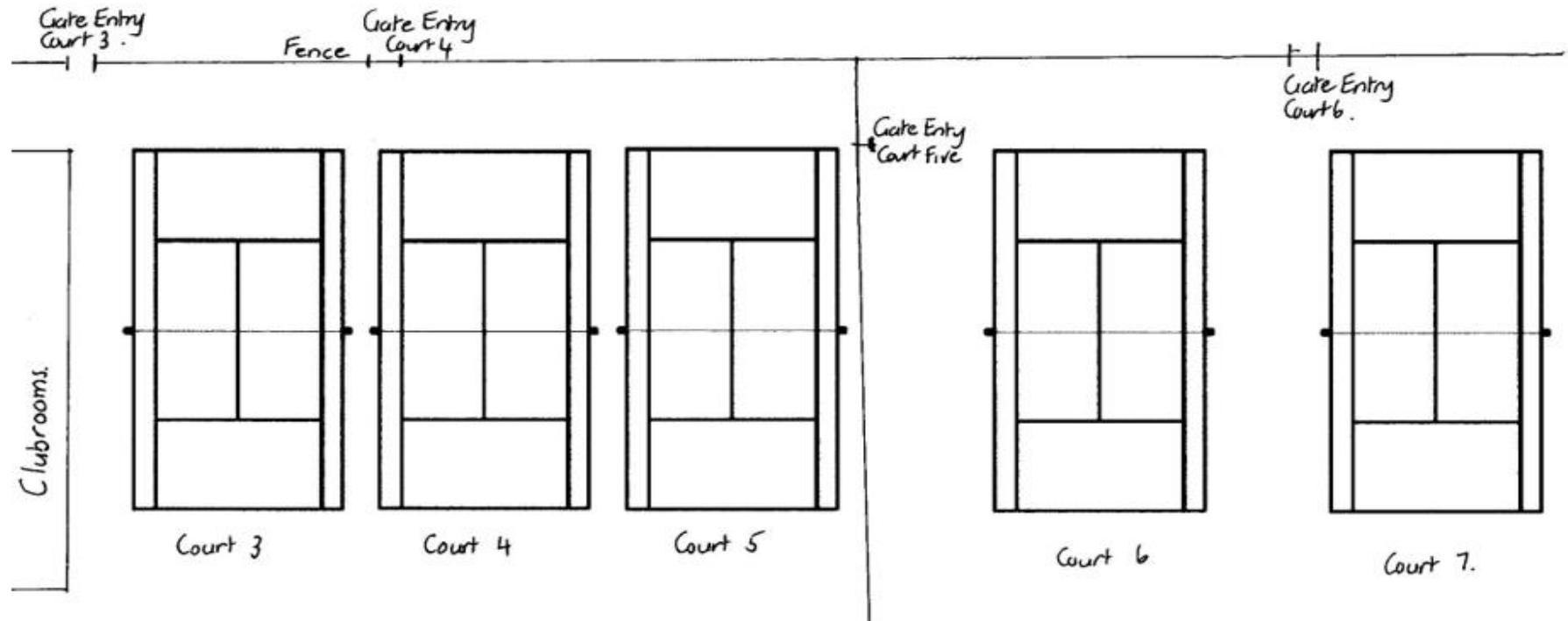


Figure 1 Court entry and exit point for tennis coaching



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

9.4 Competition

Competition tennis recommenced on 14th November following the further easing of restrictions.

10 Changes to Guidelines

As restrictions are further eased and the BTC can move into competition tennis this document and guidelines will be updated.

Further protocols will be developed by the committee to ensure the cleaning of the clubrooms meets COVID-19 standards at the completion of competition play.

11 Risk management - Pandemic

The BTC Risk management plan will be updated to include the risk management of pandemics.

Table 1 - Tennis Venue Risk Rating Matrix

Likelihood	Tennis Venue Risk Ranking Matrix				
<i>High</i>	6	7	8	9	10
<i>Significant</i>	5	6	7	8	9
<i>Moderate</i>	4	5	6	7	8
<i>Low</i>	3	4	5	6	7
<i>Negligible</i>	2	3	4	5	6
Consequence	<i>Negligible</i>	<i>Low</i>	<i>Moderate</i>	<i>Major</i>	<i>Catastrophic</i>



Document Title	Berwick Tennis Club COVIDSafe Plan
----------------	---

Table 2 – Pandemic line item to be added to Risk Management Plan

No.	Context				Risk Rating			Existing or new controls	
	Risk Category	Risk Description	Possible Outcomes	Specific Outcomes	Likelihood	Consequence	Rank		
TBD	Pandemic	Operations are impacted by a public pandemic such as coronavirus, influenza or swine flu	Prohibition of normal business operations Inability for people to gather in groups Inability to conduct coaching or tennis competitions Inability to travel for non-essential purposes Failure to maintain strict hygiene standards	Closure of clubrooms Closure of tennis Closure of coaching	High	Moderate	8	1 Pandemic Plan Clubhouse locked Clubhouse cleaned daily Communication to members via email – protocols and guidelines to follow Communication placed on BTC website & social media platforms Signage placed in clubrooms Soap provided for handwashing at sinks and in toilets.	
								2 Coaching - Entry and exit hand sanitizer - Gates left open to prevent touching - Equipment cleaned at the end of each day - Cleaning kit for each court (PPE, cleaning solutions) - Guidelines sent to students/parents - Communication placed on Set4Tennis website & social media platforms	
								3 Social distancing - Players must maintain 1.5 m distancing - Signage at the club to advice	